

**Minutes of the 18th Regular Meeting of the Academic Senate of the 3rd Faculty of Medicine, Charles University, held on 12 March 2019 at 2.30 pm in the conference hall of prof. MUDr. Radana Königová at the Dean's Office, room No. 223.**

**Program:**

1. Opening
2. Approve the program, determine the scrutineers
3. Check of the minutes of 11 December 2018
4. Dean's information
5. The intention to acquire the building No. 19 with the adjacent land (par. No. 3986/1, par. No. 3986/3) in the form of free transfer of property - result of per rollam voting - Mgr. Vácha
6. Awarding of the commemorative medal of the 3rd Faculty of Medicine and the commemorative diploma to doc. MUDr. Monika Kneidlová on the occasion of her jubilee - the result of voting per rollam - Mgr. Vácha
7. Distribution of funds for institutional support of science and research (Progress programs) for 2019 - result of per rollam voting - Mgr. Vácha
8. Composition of the Disciplinary Board - MUDr. Marx
9. Evaluation of the Summer semester 2017/2018 - MUDr. Marx
10. Reports from the Academic Senate of Charles University - prof. Mořovská (M. Vácha)

Miscellaneous

**Ad 1) Opening**

There were 18 senators present, the Senate was quorate. In the course of the meeting, another Senator attended the vote.

The Senate Chairman informed senators of the requirement to include in the item "Miscellaneous" discussion on the intention to grant doc. MUDr. Jaroslav Feyereisl's medal of the 3rd Faculty of Medicine of Charles University and a commemorative letter to his jubilee.

**Ad 2) Approval of the program, designation of scrutineers**

None of the senators raised comments on the content and completion of today's meeting.

**Conclusion:**

**The AS of 3FM CU approved the proposed program including its addition by tacit consent.**

**The scrutineers were determined:**

for the pedagogical chamber: **doc. MUDr. Jolana Rambouskova, CSc.**

for the student chamber: **Metoděj Renza**

**Ad 3) Review of the minutes of 11 December 2018**

Mgr. Vácha recalled the items of the meeting of 11 December - in particular:

- distribution of the financial results of 2017 - JUDr. Mužíková
- conditions for admission to doctoral study program - prof. MUDr. Šlamberová
- evaluation of doctoral studies - prof. MUDr. Šlamberová

None of the senators raised comments on the minutes of 11 December 2018.

**Conclusion:**

**The minutes of 11 December 2018 were approved by tacit consent.**

**Ad 4) Dean's information**

- Thanks to all members of the Dean's Board who work as a coherent team
- as of April 1 - modification in competencies:  
doc. MUDr. Polák will be responsible for development. As this is a huge agenda,  
Vice-Dean doc. MUDr. Arenberger will be responsible for foreign relations.  
doc. MUDr. Dlouhý provides a specialization education agenda;  
the agendas and competencies of the individual vice-deans are balanced;
- new faculty departments - Department of Physiology - prof. MUDr. Šlamberová),  
Department of Pathophysiology - doc. MUDr. Polák,
- new workplaces in TN will support the faculty;
- use of resources of the Ministry of Education for the development of medicine  
studies in the Czech Republic - personal stabilization of theoretical institutes,  
salary increase of 12% for academic staff, not evenly, theoretical institutes, full-  
time workers, those who also do research work; salary increase in theoretical  
institutes is up to 24%.
- There were 29 new academic staff at theoretical institutes, 20 staff at clinics. The  
average age of newly admitted (36 years) has dropped considerably, the teaching  
staff will rejuvenate, the prospect for future years,
- investment program of the Ministry of Education, Youth and Sports to support  
medical faculties – financial aspect not yet known, the program will start in 2020;
- air conditioning of the main building,; extension of the premises (extension on  
the top of the auditorium, if the faculty did not receive building no. 19), as well as  
necessary preservation works of the buildings on Ke Karlovu street (roofs,  
facades, stairs)
- Donatio Facultatis Medicae Tertiae - the deadline for submitting the application  
has been postponed, three applications of quality workers have been received,  
should be decided by April 15;
- important dates for 3FM CU in 2019,

- the PROGRES program - the program table; we received more funding, the 5 largest programs bring 83% of the finances
- the faculty has become a member of the European Association of Education in Medicine, - AMEE - access to the website of the organization will be published.

**Conclusion:**

**The AS of 3FM CU acknowledge the Dean's information.**

**Ad 5) The intention to acquire a building No. 19 with an adjacent land (par. No. 3986/1, par. No. 3986/3) from the NIPH as a free transfer of property - result of per rollam voting - Mgr. Vácha**

All documents were provided to members of the Senate by e-mail, voting by the per-rollam took place from 19 to 31 January 2019.

**Voting result: 30,0, 2 .**

**Resolution:**

**The Academic Senate of the Third Faculty of Medicine agrees and supports the intention to obtain for the faculty a building No. 19 with an adjacent land from the NIPH (par. 3986/1, par. 3986/3) in the form of free transfer of property.**

There was no discussion

**Vote on the resolution in the hall: 19, 0,0.**

**Ad 6) Commemorative medal of the 3rd Faculty of Medicine of Charles University and commemorative diploma awarded to doc. MUDr. Monika Kneidlová, CSc, on the occasion of her jubilee - the result of voting per rollam - Mgr. Vácha**

The per rollam method was approved on 26 February 2019 to 3 March 2019 for a commemorative medal of the 3rd Faculty of Medicine of Charles University and a commemorative sheet of doc. MUDr. Monika Kneidlová, CSc., To her life jubilee. The proposal came from a meeting of the Dean's College. The medal should be presented at the meeting of the Scientific Council of the 3rd Faculty of Medicine on 7 March 2019.

**The result of the per rollam vote: 26 , 0, 6.**

**Conclusion:**

**The Academic Senate of 3FM CU acknowledges the submitted proposal and has no objections to awarding the commemorative medal of the 3FM CU and the commemorative diploma to doc. MUDr.Monika Kneidlová, CSc. on her anniversary.**

There was no discussion.

**Vote in hall: 19,0,0.**

## **Ad 7) Distribution of funds for institutional support of science and research (Progres programs) for 2019 - result of per rollam voting - Mgr. Vácha**

Senators and senators received all the materials well in advance. Due to time pressure the vote was performed by the per rollam method from February 28, 2019 to March 5, 2019.

**Voting result: 28 Dec, 4 did not vote.**

**The material was presented by doc. MUDr. Dušek, the money distribution methodology and the funds proposed for 2019 for individual programs.**

Discussion:

MUDr. Hajer – how patents, utility models, etc. are included

doc. MUDr. Trnka- financing of Progres programs

doc. MUDr. Dušek – Progres programs will not last forever,

prof. MUDr. Widimsky - everything is in the phase of reflection and discussion, the emphasis will be on quality, not on quantity.

**Resolution:**

**The Academic Senate 3FM CU agrees with the allocation of funds for institutional support for science and research (Progres programs) for 2019.**

**Vote in hall: 19, 0, 0.**

## **Ad 8) Composition of the Disciplinary Board - MUDr. Marx (excused)**

**The material that Senators and Senators received well in advance; presented by PhDr. Svobodová:**

The Disciplinary Board of the Faculty discusses disciplinary misdemeanors of students enrolled at the faculty and submits a proposal for decision to the Dean. Its provisions (as the only commission) are stipulated by Act No. 111/1998 Coll. on Higher Education, as amended; the law also stipulates that half of the members of the commission are students of the faculty and sets its term of office for two years - this expired on February 7, 2019.

On 21 February 2019, the Dean's Board decided to propose a Disciplinary Board for the period 2019-2021, consisting of:

MUDr. David Marx Ph.D.

Doc. MUDr. Jan Novak, Ph.D.

prof. MUDr. Romana Šlamberová Ph.D.

David Lauer

Tomáš Sychra

Alexander Gvozdev

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Substitutes:

MUDr. Josef Fontana

Anna Ouřadová

Paulo Manuel Sousa Palma

Discussion: none

**Resolution:**

**The Academic Senate of the Third Faculty of Medicine, Charles University in accordance with the provisions of § 27, par. f) of Act No. 111/1998 Coll. on Higher Education Institutions, as amended, and in accordance with Article 3, Para 2,3 approves the proposal for the composition of the Disciplinary Board of 3FM CU submitted on 21 February 2019, based on the decision of the Dean's Board:**

**Vote: 18, 0, 1.**

**Ad 9) Evaluation of the Summer semester 2017/2018 - MUDr. Marx (excused)**

**Presented by MUDr. Fountain.**

- changing the system of evaluations,
- Refine the calculation of statistics, the system is updated every day
- an amended procedure for the selection of positively evaluated teachers,
- development of return, average return on semester evaluations,
- the number of subjects for which the evaluation is at least 10% increased
- there will be rules on the publication of evaluation outputs,
- Main comments - Consideration of evaluation outputs
- a report is being prepared for the Rector's Office - by the end of March
- suggestions for changing and supplementing the future evaluation system

Discussion: wasn't (?)

**Conclusion:**

**1. AS 3FM CU discussed the summary report on the course and outcomes of the evaluation of students' education for the summer semester of the academic year 2017/2018 and recommends that its outputs (including teachers and supervisors) be available in an electronic application on CAS registration.**

**2) The AS 3FM CU supports the steps to improve the application for evaluation and measures strengthening the promotion and presentation of evaluation at the Third Faculty of Medicine.**

**Vote: 18, 0, 0.**

**Ad 10) Information from AS CU - prof. MUDr. Moťovská**

Prof. MUDr. Moťovská was forced to apologize for her work duties outside Prague, and she will present a longer block of information from the AS CU at the April meeting of the AS of the Third Faculty of Medicine.

**Miscellaneous:**

1) award of commemorative medal and commemorative diploma to doc. MUDr. Jaroslav Feyereisl, CSc. on his anniversary.

**Conclusion:**

**The Academic Senate acknowledges the submitted proposal and after the discussion does not object to the awarding of the commemorative medal and diploma of 3FM CU to doc. MUDr. Jaroslav Feyereisl, CSc. on his anniversary.**

**Vote: 18, 0, 0.**

2) Doc. MUDr. Sukop - introduced the need and benefits of a shared calendar, for phones, ipads, PCs, MACs (or 2 calendars 1) for students, 2) for management clinics, teachers .....), important events including dates (graduation, admissions, seminars, meetings of the heads, current schedule for students, etc.) even for several months ahead, which is missing at the faculty.

As an example, he introduced a simpler, outdated but functional form of the calendar - events on the websites of the 2nd Faculty of Medicine, Charles University,

3) Mgr. Vácha presented a greeting from prof. MUDr. Moťovské, who could not attend the meeting. At the April meeting, she will focus primarily on the following:

- The LFs have a specific position regarding RIV points that has been shared with the hospital

- Mobility support - Heads of clinics and institutes should travel to other institutions

- the problem of plagiarism

- An association of 4 universities was created; there is an effort to support projects across these universities.

- An initiative is being developed so that prominent professors from various faculties of give lectures from their own field of study at various faculties of the Charles University (eg a doctor at philosophical faculty, a historian at a medical school etc.), it would be a possibility of extended education for those interested,

4) Mgr. Vácha - Thanks to TRIMED for the organization and management of the Faculty Ball

5) Thanks to Metoděj Renz and MUDr. Kostrhun - AS 3. LF UK has a web pages - an easy-to-use application through which mutual communication will take place within AS 3FM CU

6) Daniel Dus invited the attendees to the "Bachelor's Study Day", which will take place on March 19, 2019 from 15.15 to 19.00 at the faculty.

**The next meeting of the Academic Senate 3FM CU will take place on Tuesday, April 9, 2019 at 2:30 pm in the conference hall of prof. MUDr. Radana Königová.**

Mgr. et Mgr. Marek Vácha, Ph.D.  
Chairman of the AS 3. LF UK

Proofreading: Mgr. Vácha, doc. MUDr. Votava, prof. MUDr. Widimský

Written by: Ing. Sádecká  
March 19, 2019